SALVATION ARMY BASIC SCHOOL

P.O.BOX MP 256

MAMPROBI, ACCRA

25TH DECEMBER, 2020

THE DIRECTOR

GHANA EDUCATION SERVICE

ABLEKUMA WEST MUNICIPAL

DANSOMAN

**APPLICATION FOR AN ASSURANCE OF VACANCY**

**NAME:**

**STAFF ID:**

**RANK:**

**REGD. NUMBER**

**CONTACT:**

I humbly write to apply for an assurance of vacancy in your district. I am a professional teacher at Salvation Army Basic School in the Ablekuma West Municipal and I have been at post since my first appoint in 2010 as an English Teacher.

I hold a Bachelor of Education in English from the University of Cape Coast.

This has become necessary because i want to get closer to my husband and my arduous search for a new challenge and experience in the service.

I would be grateful if you could assure me of a vacancy in your Municipal.

Attached are copies of certificate, and other relevant documents for your perusal.

Thank you.

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[JOHN DOE]

(020 000 0001)